

Central Intelligence Agency



Washington, D. C. 20505

DDI #00714-86  
5 March 1986

MEMORANDUM FOR: Harold Blank  
Allied Site Manager

VIA: Deputy Director for Administration

FROM: John L. Helgerson  
Associate Deputy Director for Intelligence

SUBJECT: Letter of Appreciation to Mr. Tom Jones

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1. Mr. Jones, an Allied contractor from Marshall Fortier, Inc., was given the task of crafting wooden panels to hide unsightly wires on the front and sides of the desks for the secretaries to the Deputy Director for Intelligence and myself. Mr. Jones, with no disruption to the activities in the office, was able to measure, design, build, and install these panels within days of the request. The end result of his crafting are panels that completely match the stain of existing desks, hides the unsightly wires, and gives the impression that the desks and panels were made to order. We have already received a number of compliments on his beautiful craftsmanship.

2. Mr. Jones appears to be a very talented man, and we would like to take this opportunity to thank him for a job well done. I would also request that his supervisor at Marshall Fortier, Inc. be notified of the outstanding performance of Mr. Jones.

A handwritten signature in cursive script, reading "J. Helgerson".

John L. Helgerson  
Associate Deputy Director  
for Intelligence

cc: Tom Jones

Letter of Appreciation to Mr. Tom Jones

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- Orig & 1 - Adse
- 1 - DDA
- 1 - Tom Jones
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